

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF TRANSPORTATION**



d. Public Space Operations Project



The Public Space Operation Project Executive Team would like to introduce a valued addition to our team Ms. Tiffany Tenbrook.

Ms. Tiffany Tenbrook was appointed to the Permits Transactions Officer position in October 2011. She comes as a highly qualified candidate with expertise in problem solving, organizing financial databases, knowledge of quality assurance and the ability to resolve complex technical, financial and politically sensitive problems.

She is tasked with the duties of managing the collections, maintenance of deposits, and all records of monies owed to the District of Columbia Department of Transportation (DDOT) for construction projects on or under the occupancy of public Right-of-Way (ROW) space. She also maintains administrative records, monitors outstanding accounts and deposits fees from telecommunication providers, public utilities, and other companies and private persons occupying public ROW. Ms. Tenbrook has taken both a personal and professional challenge to create systems that ensure the timely return of deposits collected pursuant to permit conditions, minus any appropriate deductions no longer required to be held by DDOT.

Prior to this appointment, Ms. Tenbrook, served as a Human Resources Operations Manager for DDOT. She displayed sound management principals in the planning, development and monitoring of subordinate administrations. As a manger she led the implementation of strategic human resources management to include organizational planning and re-structuring, training and workforce development. She was responsible for integrating instrumental procurement strategies including acquisition, competitive sourcing, E-Government tools and integration of budget and organizational performance measures.

Ms. Tenbrook is a graduate of North Carolina A&T State University and George Mason University. She holds a Bachelors of Science in Business Management and a Masters in Public Policy. She began her District Government career in August 2002 in Human Resources with DC Public Schools and was selected as a DDOT Capital City Fellow in August 2007.

Ms. Tenbrook was born and raised in Richmond, VA. She is currently a Ward 7 resident of Deanwood in Northeast, DC. Her hobbies include spending time with friends, jogging and walking her beloved 3 year chocolate Labrador retriever Cyprus.

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