

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF TRANSPORTATION



d. Public Space Regulation Administration

Stop Work Orders

About Stop Work Orders

Title 24 DCMR Section 3405.7 - Stop Work Order, Permit Modification, and Permit Revocation

Upon notice from the Director, or his/her Designee, that work on any excavation or occupation is being performed contrary to the provisions of Chapter 3405, the Permit Conditions, DDOT Standard Specifications, or in an unsafe and dangerous manner, the excavation or occupation site shall be posted with a Stop Work Order and such work shall be immediately stopped until the situation is corrected.

A Stop Work Order will contain the following information:

- Clearly state the location of the excavation/occupation site
- Identifies the specific section(s) or condition(s) violated
- Signature of the Issuing Official (Inspector)
- The phone number of the Issuing Official (Inspector)

The Director may impose new conditions upon a Permit, suspend, or revoke a Permit at any time.

Failure to comply with a Stop Work Order (SWO) is considered a violation of Title 24 DCMR Chapter 3405 and may result in a Notice of Violation (NOV) being issued, with associated fines.

I received a Stop Work Order, what can I do?

You were issued a **SWO** because work, an excavation or occupation in the Public Right-of-Way, was being performed in violation of the provisions of Title 24 DCMR Section 3405.7 - the Permit Conditions, DDOT Standard Specifications, or in an unsafe and dangerous manner. Therefore, the excavation or occupation site was posted with a Stop Work Order and such work was ordered to stop immediately, until the situation is corrected.

You have two options upon receipt of a Stop Work Order:

One:

- You make all necessary corrections to meet the stated permit conditions, DDOT Standard Specifications, and/or the unsafe/dangerous situation cited/identified in the SWO.
- Upon completion of all corrective action, the Permit Holder may contact the issuing Inspector who was identified on the SWO document requesting an inspection of the corrections made to the excavation or occupation site.
- The Inspector will evaluate the site and review necessary permits and corrective actions.
- The Inspector will lift the SWO if everything is now in compliance.

The District Department of Transportation (DDOT) is committed to ensuring that no person is excluded from participation in, or denied the benefits of, its projects, programs, activities, and services on the basis of race, color, national origin, gender, age, or disability as provided by Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act and other related statutes.

In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code sec. 2-1401.01 et seq. (Act), the District of Columbia does not discriminate on the basis of actual or perceived: race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, matriculation, political affiliation, genetic information, disability, source of income, status as a victim of an interfamily offense, or place of residence or business. Sexual harassment is a form of sex discrimination, which is prohibited by the Act. In addition, harassment based on any of the above-protected categories is prohibited by the Act. Discrimination in a violation of the Act will not be tolerated. Violators will be subject to disciplinary action."

Two:

The Permit Holder can request an Appeal (Pursuant to Title 24 DCMR, Section 3405.7); Stop Work Orders may be appealed by the permit holder by contacting the Public Space Inspections Division, in the District Department of Transportation, Public Space Regulation Administration.

Appeals Process for Stop Work Orders

Level One Appeal:

The Permit holder may contact the Ward Manager (Supervisor) of the issuing Inspector, who is identified on the SWO document by calling (202) 673-6813 or via email.

The Ward Manager review(s) the Stop Work Order and the reason for the requested appeal.

The review for an appeal will be based upon:

- Validity of the issued document
- Violations identified on the SWO
- Permit and associated documents
- Safety and Field Conditions

The Ward Manager will assess the violations; and corrections identified, and report back in writing to the permittee within two (2) business days. The Ward Manager may lift the Stop Work Order.

If the requested appeal is denied, the Stop Work Order shall remain in place. The Ward Managers' findings may be appealed in a Level Two Appeal Process.

Level Two Appeal:

The Permit Holder may further appeal a Stop Work Order to the Chief Inspections and Enforcement Officer.

The review for an appeal will be based upon:

- Validity of the issued document
- Violations identified on the SWO
- Permit and associated documents
- Safety and Field Conditions
- Review of Ward Managers writing assessment

This review process will be conducted within one (1) business day of receipt of the request by the permittee and a response will be issued to the permittee in writing within two (2) business days.