

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF TRANSPORTATION**



Dear Applicant,

If you would like to apply for a Public Space Permit you must come to the Permit Center and use our electronic Permitting System at one of our kiosk located at 941 North Capitol Street, NE in the hall on the second floor adjacent to the permit office.

A public space permit kiosk is a new tool offered by the District Department of Transportation to streamline the public space permit application process. Using the new kiosk a public space permit applicant will be able to prepare an electronic application for a public space permit. The kiosk will print a paper receipt that includes the receipt number, date of preparation, and a listing of the supporting documentation, such as plans, that must be submitted in person to the public space permit counter to complete the permit application and trigger the permit review process.

If you are a first-time applicant you must click on the "New User Registration" button on the login screen to establish a user name and password. A red asterisk "*" denotes a required field; the information for these fields must be entered to register and use the system. You will need to remember this user name and password in the future in order to access details of your application at any of the public space permit kiosks.

Additional frequently asked questions can be answered at the Kiosk or you may call our main office at (202) 442-4670 between the hours of 8:30am to 4pm Monday thru Friday on normal business working days.

Thank you.